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No.52/84/2007-NIPER (Vol.VI)
Government of India
Ministry of Chemicals and Fertilizers
Department of Pharmaceuticals

**Office of Chairman, Steering Committee of
NIPERs- Ahmedabad, Guwahati, Hajipur, Hyderabad, Kolkata and Raebareli**

Shastri Bhawan, New Delhi
Dated the February, 2016

Subject	Minutes of the 24th Steering Committee Meeting of National Institutes of Pharmaceutical Education & Research (NIPERs) of Ahmedabad, Guwahati, Hajipur, Hyderabad, Kolkata and Raebareli,
Date & Time	18.02.16 at 11AM- 2. 00 PM.
Venue	Secretary Chamber, Room No. 218-A 'A' Wing, Shastri Bhawan, New Delhi
Member	Annexure-I

The Secretary (Pharma) chaired the meeting of Steering Committee of NIPERs. The Chairperson welcomed all the participants present.

At the outset, the Chairperson of the Steering Committee requested members/officials present that if any official/member is applicant and competed for the post of Directors of NIPERs of Guwahati, Hajipur, Hyderabad and Raebareli be excused of by themselves till the agenda item 24.2 is discussed and completed.

Accordingly the following steering committee members were present during the discussion of the agenda item 24.2:

1. Secretary (Pharmaceuticals)
2. Consultant, representing Financial Advisor of Pharmaceuticals Dept.
3. Joint Secretary (NIPER) DoP
4. Director (NIPER Division) DoP
5. Representatives of State Governments of Telengana and Bihar
6. NIPER Representatives
 - Directors of NIPERs- Ahmedabad and Kolkata
 - Director (of Mentor Institution of NIPER) –Dr.P.K.Das NIPER Hajipur
 - Project Director of NIPER Rae Bareli,
 - Representatives of NIPERs- Guwahati and Mohali
(Dr. Ahmed Kamal, NIPER Hyderabad Project Director was absent)

2. The Meeting in depth discussed each of the agenda items (Annexure I). The details are provided as under:

General: Applicable to All NIPERs

Agenda No.	Subject	Decision	Action to be taken
24.1	Confirmation of the Minutes of the 23 rd Steering Committee Meeting.	Confirmed. All the NIPERs are requested to expedite the pending matters.	DOP and All NIPERs

24.2 Consideration of recommendation of Search-cum-Selection committee constituted for selection of Directors of NIPER-Guwahati, Hajipur, Hyderabad and Rae-bareli

Chairperson provided the background of the constitution of Search cum Selection Committee by the Steering Committee of NIPERs vide dated 19.02.2015 and 05.05.2015. In the absence of Board of Governors of NIPERs Government constituted steering Committee to oversee the working of NIPERs and take decisions till the BoGs for each of the NIPER is formed.

He noted that absence of BOGs and regular Directors since the inception of the new NIPERs (2007-08) has badly affected the growth of NIPERs. Department wants all the NIPERs to have their own BOGs and regular Directors as early as possible. He informed the members that BoG constitution has been processed by the department very long back and is expected to be completed soon. Similarly the appointment of regular Directors is being taken up parallelly in the interest of NIPERs' growth and development.

He further noted that unlike the past, this time Search cum Selection Committee invited applications NIPER institute wise.

Chairperson read out the recommendations of the Search cum Selection Committee as given in priority below:

NIPER	Candidates recommended in priority by the Search cum Selection Committee
NIPER Guwahati	1. Dr.Upadhyayula Suryanarayan Murty
	2. Dr.Uttam Chand Banerjee
NIPER, Hajipur	1. Dr.Uttam Chand Banerjee
	2. Dr.Shailendra Saraf
NIPER Hyderabad	1. Dr. Ahmed Kamal
	2. Dr. Ashwini Kumar Nangia
NIPER Raebareli	1. Dr. Swaranjeet Singh Flora
	2. Dr. Madhusudan N. Saraf.

It was informed to all the members that the copies of recommendations of the Search cum Selection Committee and their respective documents (CVs etc.) were available for examination of the members.

Decisions:

1. Upon discussion, the Committee resolved to appoint persons standing number 1 (one) in priority position to be appointed as Directors of respective NIPERs as per selection viz.,

NIPER	Candidates approved by the Steering Committee for the appointment as Directors of respective NIPERs
NIPER Guwahati	Dr.Upadhyayula Suryanarayan Murty
NIPER, Hajipur	Dr.Uttam Chand Banerjee
NIPER Hyderabad	Dr. Ahmed Kamal
NIPER Raebareli	Dr. Swaranjeet Singh Flora

Accordingly it is decided to forward the names of the above approved list of candidates of each NIPER for the approval of the Visitor under S.16 (1) of NIPER Act, 1998 to be appointed as Directors of respective NIPERs as per selection.

The following enclosures will be appended to the said forwarding:

- a) NIPER Act 1998 with its amendments,
- b) Constitution of Steering Committee for NIPERs,
- c) Constitution of Search cum Selection Committee
- d) Advertisement for the said posts issued by the Search cum Selection committee.
- e) Proceedings of Search cum Selection committee
- f) Evaluation of candidates by the Search cum Selection committee
- g) Recommendations of the Search cum Selection committee and
- h) Steering committee Proceedings

- 2. The Chairperson expressed gratitude to the Search cum Selection Committee members for their excellent job of doing the selection process and thanked the Prof.(Dr).V.Nagarajan, Chairman Search cum Selection Committee present in the meeting and requested the Chairperson to convey the same to the other members of selection committee.
- 3. Parallely the DoP will get vigilance clearance of the approved candidates for needful action.
- 4. Chairperson desired the DoP to expedite the process of appointment of regular Directors on priority basis, as the matter has long been delayed.

Agenda No.	Subject	Decision	Action to be taken
24.2	Consideration of report of Academic Standards Committee.	<p>All the NIPER Directors/ Project Directors highly appreciated the work of Academic Standards Committee and its Chairperson Prof. Syed E.Hasnain and other members Dr.Harish Padh and Dr.C.L.Kaul for their immense contribution and their engagement.</p> <p>All of them informed that they have received the final draft and approved the contents on their part as such.</p> <p>Joint Secretary informed that the final draft has also been sent to Pharma Industry for the comments before 20.2.2016.</p> <p>Once DoP receives Industry comments DoP will examine and formally approve the recommendations with the approval of Competent Authority for follow up action.</p>	NIPERs And DoP
24.3	Submission of Annual Work Plans of NIPERs for 2016-17.	<p>Secretary emphasized that from now onwards all the NIPERs should fully concentrate on construction of new NIPERs, rather than adhoc expansion.</p> <p>2016-17 tentative budgetary allocation (BE) for NIPERs (Rs.100 Crores for all) was circulated to the members.</p> <p>It was informed that EFC for all 6 new NIPERs and for Madurai are under process.</p> <p>All the NIPERs are requested to submit the Annual Work Plans for 2016-17 before 25.02.2016 in the format as provided in the NIPER specific financial management system.</p> <p>The Annual work plan appraisal will be scheduled on 16th March 2016 under the chairmanship of Secretary (Pharma).</p> <p>Before the said appraisal by the Secretary, Joint Technical Committee</p>	NIPERs And DoP

		<p>under the chairmanship of Joint Secretary (NIPER) Division will do the basic appraisal in the first week of March 2016 on the dates of mutual convenience.</p> <p>DoP will issue dates of Appraisal and composition of teams.</p>	
24.4	Revision/Amendment to NIPER Act & Statute – Appointment of consultants.	<p>It was agreed that the NIPER Act, Statute and others- regulations, ordinances etc. are required to be updated to match current and future requirements.</p> <p>The Committee resolved to engage Consultants / experts in the area for formulating a draft of amendments / revisions in consultation with all the NIPERs and upon examination of the statute of IITs, NITs, IISERs and Central Universities.</p> <p>Cost of Consultants will be borne by the DoP under the proposed Technical Support Group for NIPER and Drug Discovery head. In case of non-availability or in adequacy of funds, the cost will be borne by the NIPERs- Ahmedabad, Hyderabad and Kolkata.</p> <p>For engaging consultants services of either National Research Development Corporation (NRDC-CPSE under CSIR) or Ed.CIL (under MHRD) will be availed. DoP will take immediate measure to complete the work within 2 months.</p>	<p>1) DOP</p> <p>2)NIPERs</p>
24.5	Peer Review of NIPERs pending for 2015-16.	<p>Under new Financial Management System it was decided that -to improve performance and to have cross learning of best practices among NIPERs, there will be a peer review of NIPERs with 2 external members.</p> <p>The following proposal was approved.</p> <ul style="list-style-type: none"> • Raebareli to visit Kolkata • Kolkata to visit Raebareli. • Mohali to visit Hajipur • Hajipur to visit Hyderabad 	All NIPERs

		<ul style="list-style-type: none"> • Ahmedabad to visit Mohali • Guwahati to visit Ahmedabad • Hyderabad to visit Guwahati <p>The peer review framework could be as follows:</p> <p>Duration: 2-3 days Team: Director, Dean/ Registrar, one faculty.</p> <p>Aspects</p> <ol style="list-style-type: none"> 1. NIPER Governance 2. Academics 3. Research (including infrastructure) 4. Student welfare 5. Finance <p>External experts could be from: DBT, CSIR, DST, or Rtd. Experts of Finance to be nominated by DoP.</p>	
		<p>NIPERs may study similar models at IITs and other best institutions in the country and the world.</p> <p>Services of NRDC will be availed based on need.</p>	
24.6	Proposal of creation of posts NIPER-wise.	NIPERs were advised to submit proposals for creating posts in their respective NIPERs by 15 th March 2016 positively. For the purpose all the NIPERs shall follow the Academic Standards Committee norms for onward submission to Finance Ministry.	All NIPERs
24.7	Retrospective effect of NIPER Fellowship revision	<p>The proposal has been approved by Ministry of Finance. Letter to be issued by DOP upon approval of IFD.</p> <p>A copy of Min.of Finance communication has been circulated to all the members.</p>	DOP & NIPER
24.8	Progress on Make In India Initiative	NIPERs- Ahmedabad, Hyderabad and Mohali will submit the progress report and achieve the set targets before 30 th March 2016.	NIPER Ahmedabad Hyderabad Mohali
24.9	Progress on Skill India Initiative	MOU has been signed with Ministry of Skill Development and Entrepreneurship to undertake survey on the manpower requirement for	DoP All NIPERs

		Pharma Sector. NIPERs will undertake training of Master trainers of Pharma sector skill training	
24.10	Swachh Bharat Abhiyan-Progress report	Steering Committee directed that the work should be undertaken on a regular basis.	All NIPERs
24.11	Disaster Management Plans	Secretary directed all the NIPERs to be prepared with Disaster Management Plans	All NIPERs
24.12	Inclusion of SC & ST, Minorities (five categories) and Disability employment status – PM's point programme and Diversity Index in Annual Report.	All the NIPERs shall include the following activities in the Annual Report starting from 2014-15: 1. Employment status of –SC, ST, OBC, Minorities (5 different categories) and Disabled as per the format already circulated (copy enclosed) 2. Diversity of faculty, student and activities-geographic, social, religious etc.as per Academic Standards Committee recommendations.	All NIPERs

NIPER Mohali

24.13	To operationalize of Board of Governors (BoG) of NIPER, S.A.S. Nagar (Mohali).	Orders in this respect have been issued by DoP. NIPER, Mohali to act accordingly.	NIPER Mohali
24.14	Financial Statement of the Institute for the year 2014-15 for forwarding to CAG.	NIPER Mohali is to activate its own BoG and take decisions	
24.15	Budget Estimates (Non Plan) of the Institute for the Financial Year 2016-17.	NIPER Mohali is to activate its own BoG and take decisions	
24.16	To consider nomination of SC/ST Member, a women member in the subordinate Statutory Committees including Finance and Accounts Expert in finance committee.	NIPER Mohali is to activate its own BoG and take decisions	

NIPER Ahmedabad

24.17	Progress of Civil works	<p>Chairperson informed that the EFC proposal of NIPER Ahmedabad is under process.</p> <p>To update DoP regularly about the Progress.</p>	
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NIPER Guwahati

24.18	Progress of Civil works	<p>It was regretted that Project Director is absent in the meeting.</p> <p>Upon learning the Civil Works progress NIPER Guwahati Registrar was strictly advised to have a proper planning in the construction of buildings and to focus on buildings of immediate requirement (viz., Academics and Laboratory), given the limited resources such that the NIPER moves into the building within 6 months.</p> <p>It was suggested that NIPER Guwahati should have their own Engineer for supervision of the work. Also every week one faculty should visit the site to monitor the progress and send the report to DoP as well.</p> <p>The Committee expressed serious concern that both the PMC CMD and CMD construction company failed to attend the meetings chaired by the Secretary.</p> <p>They shall present in every meeting of Steering Committee till the completion of construction work and inform the progress.</p>	<p>NIPER, Guwahati</p>
24.19	Action taken on students complaints	<p>NIPERs were advised to be more responsive towards the students and address their grievances positively.</p> <p>NIPER Guwahati shall resubmit the action taken on students complaints forwarded to them.</p>	<p>NIPER, Guwahati</p>
		<p>NIPER Guwahati, Ahmedabad and Hyderabad were requested to carry out a comparison of per unit cost/per sq. m and inform to DoP and share the same in the next meeting.</p>	<p>NIPER, Guwahati Ahmedabad and Hyderabad</p>

NIPER Hajipur

24.20	<u>Land Issue:</u> Even after a lapse of over eight year of the establishment of NIPER-Hajipur, required land as promised by the Govt. of Bihar could not be made available till date by the State Govt.	Representative of Government of Bihar was requested to expedite allocation of the proposed site (50 Acres) of the Sugar Mill. JS (NIPER) suggested visiting to the proposed site.	Government of Bihar NIPER Hajipur
24.21	<u>Lease Agreement:</u> For Lease Agreement of the existing 12.43 acres of land and buildings on the land in E.P.I.P. Campus, Industrial Area, Hajipur, a letter was received from the Govt. of Bihar to enter into lease agreement with BIADA	NIPER, Hajipur and BIADA to have an agreement in the presence of Government of Bihar within fifteen days.	NIPER, Hajipur, Government of Bihar and BIADA.
24.22	Construction Works	All financial proposals for 2016-17 are to be submitted in Annual Work Plan proposals with rationale	NIPER Hajipur

NIPER Hyderabad

NIPER Project Director Dr. Ahmed Kamal and Mr.H.L.Choudhary CMD, NPCL (PMC) joined the Steering Committee meetings at 1.00 PM.

24.23	Approval of Annual Accounts for NIPER-Hyderabad for the Financial Year 2014-15.	Approved the Annual Accounts for 2014-15.	NIPER Hyderabad
24.24	Increase in number of students Intake of M.Tech (Pharma) Process Chemistry and M.S(Pharma) Regulatory Toxicology courses.	Secretary observed that the emphasis should be on campus construction and not on adhoc activities/ expansion as resources are limited.	
24.25	Intake of Ph.D students for the academic year 2016-17	-do-	
24.26	Approval of Steering Committee for layout plan of new campus for NIPER and National Centre for Research Development for Bulk Drug (NCRDBD)	NIPER and PMC shall examine the designs of IIT Hyderabad, Bombay, MIT, Stanford and Purdue Pharmacy and make a presentation before Chairperson within 30 days. Meantime the PMC shall undertake all the required procedural formalities to	NIPER, Hyderabad

		start the work expeditiously. Telengana IICO VC & MD suggested the possibility of NIPER at IDPL, Balanagar, Hyd.	
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NIPER Kolkata

24.27	Financial Approval:- Proposal for sanction of estimated expenditure of Rs.418.49 lakh for 3 (three) years for the Technology/Skill up-gradation of the project Anti-Snake Venom as per MoU between Bengal Chemicals & Pharmaceutical Ltd. (BCPL) and NIPER-Kolkata.	The proposal is approved to be incorporated in Annual Work Plans subject to the following: NIPER Kolkata shall take up the research using the finances of BCPL and its expertise available. Given the lack of its own faculty & research instrumentation, NIPER Kolkata shall rework the project and its role in the activity. Further It shall get the project appraised by any of the DBT/CSIR/DST/ICMR external experts before consideration under Annual Work Plan.	NIPER-Kolkata
24.28	Proposal for sanction of Rs.10.00 lakh for the International Symposium on Chemical Biology and Drug Discovery (ISCBDD-2016) during the period 1 st -3 rd March, 2016 jointly organized by NIPER-Kolkata, Bose Institute, Kolkata and Chemical Biology Society, India	The proposal falls within the power of NIPER, Kolkata. Has been taken note by the Steering Committee.	NIPER, Kolkata
24.29	Proposal for sanction as estimated expenditure of Rs.7.00 lakh for conference/seminar etc. in connection with the development of a course module on Rare Diseases in partnership with Prof. Ramaiah Muthyala, Minnesota University of USA	Internal matter. The proposal falls within the power of NIPER, Kolkata. Has been taken note by the Steering Committee. Steering Committee advised NIPER, Kolkata to circulate the course module on rare disease among all NIPERs and get their feedback before finalisation. All the NIPERs shall introduce the said course from 2016-17.	NIPER Kolkata All NIPERs
24.30	Ex-post facto approval for payment of TA/DA for Rs.1,13,573/- for attending	Internal matter. The proposal falls within the power of NIPER, Kolkata. Has been taken note by the Steering	

	4 th Convocation of NIPER-Kolkata	Committee.	
24.31	Proposal for sanction for estimated expenditure of Rs.35.31 lakh during 3 (three) year plus (from January, 2016 to March, 2019) for the project for establishing a Poison Control Centre (PCC) in Kolkata in collaboration with Dept. of Clinical & Experimental Pharmacology, Calcutta School of Tropical Medicine, Kolkata and NIPER-Kolkata.	Secretary observed that the emphasis should be on campus construction and not on ad-hoc activities/ expansion as resources are limited.	
24.32	<u>Academic Approval:</u> Suggestion for inclusion of important topics in the Medicinal Chemistry, Natural Products and Pharmacoinformatics to be placed at the table.	The recommendations of the Academic Standards Committee be followed.	All NIPERs
24.33	Administrative Approval for various positions	Secretary observed that the emphasis should be on campus construction and not on ad-hoc activities/ expansion as resources are limited..	
24.34	Approval for additional accommodation: As per the proposed activities of NIPER-Kolkata, additional space is urgently required for the forth coming academic years.	NIPER Kolkata shall submit a proper proposal considering all its requirements examining all the available options immediately before 30.2.2016	NIPER, Kolkata
24.35	Approval for procurement of equipments: A list of equipments estimated cost of which would be around ₹ 200.00 lakhs proposed to be procured during the financial year 2015-16.	Act and Statute procedure to be followed.	NIPER, Kolkata
24.36	Approval for creation of Corpus Fund of Rs. 200.00 lakh for the year 2015-16 in respect of NIPER-Kolkata	New Financial Management System already provides the same.	NIPER, Kolkata

24.37	Health Insurance for the staff.	Internal matter of NIPERs	All NIPERs
24.38	Health Insurance for the students.	Internal matter of NIPERs	All NIPERs

NIPER Guwahati

24.39	Recommendation by the DOP for NKN (National Knowledge Network) connectivity at NIPER-Guwahati:	A proposal to be submitted to the Concerned agency with a copy to the DoP by NIPER, Guwahati for consideration.	NIPER, Guwahati
24.40	Uniformity of Salary of Faculty and Staff among the entire new NIPERs even if they are appointed on contractual basis:	Secretary observed that the emphasis should be on campus construction and not on ad-hoc activities/ expansion as resources are limited.	NIPER, Guwahati
24.41	Expediting the process of Sanctioning of the existing Faculty & Staff:	Any financial proposal be submitted under Annual Work Plans	
24.42	Annual Accounts – 2014-15	Approved the annual accounts for 2014-15	NIPER, Guwahati
24.43	Enhancement of remuneration of students	Approved	All NIPERs

NIPER Ahmedabad

24.44	Permission for opening of 02 Ph.D seats in Medical Devices stream.	Secretary observed that the emphasis should be on campus construction and not on ad-hoc activities/ expansion as resources are limited.	NIPER Ahmedabad
24.45	Revision in entrance test for Ph.D admission in Medical Devices Stream.		
24.46	Revision of syllabus for M.S (Pharm) Course of Medical Devices stream.	NIPER, Ahmedabad to circulate the syllabus among other NIPERs and experts and Industry including IIT faculty, Sri chitra Tiruanal institute of Medical Sciences and get their feedback to finalise the same on the lines recommended by the Academic Standards Committee.	NIPER Ahmedabad and DoP
24.47	Approval for proposal to set	In principle approved.	NIPER

	up National Centre for Medical devices at NIPER-Ahmedabad.	Steering Committee advised that at present the emphasis be placed on construction of campus.	Ahmedabad
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24.48: Others: Taken up with the permission of the Chairperson

A	Campus placement of NIPER students	<p>All NIPER Directors/Project Directors are requested to attend the meeting convened by the DoP for partnering with Pharma Industry at Mumbai on 14.3.2016 on the subject.</p> <p>Dr. Ahmed Kamal, PD NIPER Hyd shall coordinate with all the NIPERs in compiling information, PPTs and brochures before 25.2.2016.</p>	All NIPERs
b	Admission process –rotation of responsibility: NIPER Hyderabad for 2016-17.	<p>Steering Committee decided that the admission process for the NIPERs presently being conducted by NIPER, Mohali is now to be rotated among the NIPERs.</p> <p>For 2016, the student’s admission process will be undertaken / conducted by NIPER, Hyderabad.</p> <p>NIPER Mohali team will extend all required help to NIPER Hyderabad.</p> <p>NIPER Hyderabad shall write a letter to all the Pharma colleges to create an awareness about the NIPERs so as to create demand and competition for NIPER courses before March 2016.</p>	
C	Progress of Academia-Industry MOU partnership	<p>All the NIPERs are requested to undertake activities as planned in their respective MOUs with the Pharma Industry.</p> <p>All NIPERs shall submit quarterly progress reports and share progress in the upcoming Steering Committee meeting.</p>	
D	Hosting BoG Minutes in NIPER websites	<p>All the NIPERs shall host the BoG/Steering Committee meeting minutes in their website. If BoG/Steering Committee itself consider any item as confidential for specific reasons they may do so considering RTI Act.</p>	

D	Financial prudence and vigilance	All the NIPERs shall strictly abide by the statute and set norms in all their expenditure in public interest.	
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Dr. Purushottham, Managing Director, National Research Development Corporation, coming under the Dept. of Scientific and Industrial Research (DSIR) spoke briefly explaining the organisations' activities and its expertise in commercialising the inventions of various research institutes in the country. He offered partnership and collaboration with NIPERs. He further suggested that NRDC will be happy to provide manpower and logistic services to DoP and NIPERs like that of Ed.CIL (under MHRD).

Secretary, DoP suggested MD, NRDC to submit a proposal in this regard.

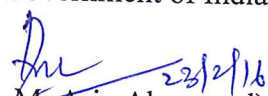
At the end both JS (NIPER) and Secretary reiterated that NIPER should soon become innovation hubs with emphasis on Drug Discovery and Development to serve its objective.

The meeting ended with vote of thanks to the Chair.



(Dr. V. K Subburaj)
Chairperson Steering Committee &
Secretary to the Government of India

Forwarded by



(Dr. M. Ariz Ahammed)
Joint Secretary (NIPER)
Tele No. 011-23074010/ariz@gov.in

Copy for kind information:-

1. PSO to Secretary (Pharma)
2. PSO to Financial Advisor, DoP.
3. PS to JS (MAA)/PPS to JS (SP)/ Director (NIPER).
4. Directors of Mentor Institutes-Principal, GMCH/Principal, RMRIM S, Patna/Directors, IICT, Hyderabad/Director, CDRI, Lucknow/Director, IICB, Kolkata.
5. Director, NIPER, Ahmedabad and Kolkata
6. Officiating Director, NIPER Mohali.
7. All Project Directors- NIPER, Guwahati/Hajipur/Hyderabad/Kolkata/Raebareli
8. Prof. Nagarajan Venkataraman, Chairman, Search cum Selection Committee, Neurologist, VN Neuro Care Centre, 72 Vakils New Street, Madurai-625001, Tamil Nadu.
9. Chief Secretaries of State Governments of Assam, Bihar, Gujarat, Punjab, Telengana, Uttar Pradesh and West Bengal.
10. Principal Secretaries (Industries) of State Governments of Assam, Bihar, Gujarat, Punjab, Telengana, Uttar Pradesh and West Bengal.
11. All the participants.
12. SO (NIPER) for hosting the minutes is the Department website
13. Assistant, Director Official Language for translation of the proceedings for circulation to all and to host in the Department website.

LIST OF PARTICIPANTS ON THE 24TH STEERING COMMITTEE MEETING ON 18 – 02-2016 AT 11.00 AM

Institution	Name of Participants	Contact Details
DOP	Dr.V.K. Subburaj, Secretary	011-23381573 subburaj@ias.nic.in
	Dr.M.Aziz Ahmed, Joint Secretary	011-23074010 ariz@gov.in
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DOP IFD	Shri V.K. Mehta, Consultant	
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NIPER Mohali	Shri Sushil Kumar Singh	Dy.Registrar(A&P)
NIPER Hajipur	Shri Kislay Sinha	9279133837 kkrishna@gmail.com
NIPER Guwahati	Dr. M. Rehman, Registrar	09435033421
NIPER Raebareilly	Dr. P.K. Shukla, Project Director	09335866066 Pkshukladri.res.in
NIPER Hajipur	Dr. P. Das, Project Director	
	Dr. S.R. Rath, Dy. Registrar,	
	Dr. Kislay Sinha	
NIPER Hyderabad	Dr. Ahmed Kamal, Project Director	
VC&MD, TSIIC Hyderabad	Shri E.V.Narsimha Reddy, VC&MD	
	Prof. Dr.V. Nagarajan, Chairman, SCSC All NIPERs	nag9999@gmail.com
Govt. of Bihar	Shri Ravindra Prasad, Director(T.D.)	

**Report on SC, ST, OBC and Disabled Employment
(at the end of Financial Year -March)**

Reservation category	SC	ST	OBC	Disabled
% as per statute				

Institute Name:
(A). Employees as on 31st March of the financial Year.

Nature of Employment	Group	Employees Total	Break Up: category wise number and % employees against total number of employees.				Disabled	
			SC	ST	OBC	Disabled	No.	%
Regular Employees	A		No.	%	No.	%	No.	%
	B							
	C							
	D							
	Total: A							
Contractual Employees	A							
	B							
	C							
	D							
	Total: B							
Outsourced Employees	A							
	B							
	C							
	D							
	Total: C							
Grand Total	GT:							

Reasons: In case there is a shortage / vacancies not in proportion to statute, please examine and submit reasons.

Finance Officer: Name & Signature with date	Registrar: Name & Signature with date	Dean Name & Signature with date	Director: Name & Signature with date
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Manpower Selection Committees- operational health and effectiveness for SCs and STs.

Annexure-A-2

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Institute Name:

1	Number of Regular Positions/ posts recruited during the last year	
2	Number of Contractual positions/ posts recruited during the last year	
3	Number of Outsourced positions/ posts taken during the last year	
4	Number of Advertisements given for the above said posts/ positions during the last year	
5	Number of Selection Committee/Boards constituted for the above said posts during the last year	

Breakup

1. Group wise posts recruited

Nature	Group A	Group B	Group C	Group D	Others	Total
A. Regular						
B. Contractual						
C. Outsourced						
Total						

2. Information on advertisements given to different posts
(a) Advertisements information:

Advertisement No.	Nature of Post Regular/ Contractual/Outsourced	No of regular posts advertised in each of the Advt.					No. of Contractual posts advertised	No. of employees on outsourcing	Whether posts have been earmarked category wise. (Yes/No)	Newspaper names & languages in which Advt. was given
		A	B	C	D	Total				
Total		Total: Regular								
		Total: Contractual								
		Total: Outsourced								

3. Constitution of Selection Committee/Board

Post / Designation	Post Group (A/B/C/D/ Contractual/ Outsourced)	No. of Posts	Name of the Authority to constitute the Selection Committee/Board	Date of constitution	Whether SC/ST Community member is included in Selection Committee/Board

4. Reasons for non-compliance of DOPT OMs if any:

Finance Officer: Name & Signature	Registrar: Name & Signature	Dean Name & Signature with date	Director: Name & Signature & date
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Report on Minorities Employment (PMS New 15 Point Programme)

No. of Minority employees at the end of the last financial year March

Population	Muslims	Christian	Sikhs	Zoroastrian	Jain
Population % at Nation level as per latest census available					

Institute Name:

(A). Employees as on 31st March of the financial Year.

Nature of Employment	Group	As on 31 st March of Year		Break Up: Minority wise number and % employees against total number of employees.											
		Employees Total	Minorities	Muslims		Christian		Sikhs		Zoroastrian		Jain			
Regular Employees	A		No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	
	B														
	C														
	D														
	Total: A														
	Contractual Employees	A													
		B													
		C													
		D													
	Outsourced Employees	Total: B													
A															
B															
C															
Grand Total	D														
	Total: C														
	GT:														

Reasons: In case there is a decline in percentage of recruitment with reference to previous year and their national population percentage, please examine and submit reasons.

Finance Officer: Name & Signature with date	Registrar: Name & Signature with date	Dean Name & Signature with date	Director: Name & Signature with date
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Manpower Selection Committees- operational health and effectiveness for Minorities

(DOPT Circular No.39016/7(s)/2006-Estt.(B) dated 8/1/2007 and OM No. 39016/7(S)/2006-Estt.(B) dated 04.06.2010)

[http://cds.nic.in/CP_Circular_Report.asp?MInCode=2&DepCode=2&DivCode=4&SecCode=0\)&CNCode=1&MctCode=3&SrcCode=184&ArchCode=2](http://cds.nic.in/CP_Circular_Report.asp?MInCode=2&DepCode=2&DivCode=4&SecCode=0)&CNCode=1&MctCode=3&SrcCode=184&ArchCode=2)

Institute Name: _____

1	Number of Regular Positions/ posts recruited during the last year	
2	Number of Contractual positions/ posts recruited during the last year	
3	Number of Outsourced positions/ posts taken during the last year	
4	Number of Advertisements given for the above said posts/ positions during the last year	
5	Number of Selection Committee/Boards constituted for the above said posts during the last year	

Breakup

4. Group wise posts recruited

Nature	Group A	Group B	Group C	Group D	Others	Total
D. Regular						
E. Contractual						
F. Outsourced						
Total						

5. Information on advertisements given to different posts

- (b) Names of language spoken by different religious minority communities: _____
- (c) Advertisements information: _____

Advertisement No.	Nature of Post Regular/ Contractual/Outsourced	No of regular posts advertised in each of the Advt.				No. of Contractual posts advertised	No. of employees on outsourcing	Newspaper names & languages in which Advt. was given	Mention language of minorities in which Advt. was given
		A	B	C	D				
Total		Total: Regular							
		Total: Contractual							
		Total: Outsourced							

6. Constitution of Selection Committee/Board

Post / Designation	Post Group (A/B/C/D/ Contractual/ Outsourced)	No. of Posts	Name of the Authority to constitute the Selection Committee/Board	Date of constitution	Whether minority Community member is included in Selection Committee/Board	Whether vacancy circular is circulated in minority concentrated areas

4. Reasons for non-compliance of DOPT OMs if any:

Finance Officer: Name & Signature	Registrar: Name & Signature	Dean Name & Signature with date	Director: Name & Signature & date

A.5.5.In contract Manpower / services

Year	Total Numbers	Absolute Numbers										% of total Employees									
		SC	ST	OBC	Minorities					Disabled	SC	ST	OBC	Minorities				Disabled			
					Muslims	Christians	Sikhs	Zoroastrians	Jain					Muslims	Christians	Sikhs	Zoroastrians	Jain			

- Reasons:
1. Reasons: In case there is a shortage / vacancies not in proportion to statute, please examine and submit reasons and interventions proposed.
 2. In case of Minorities, if there is a decline in percentage of recruitment with reference to previous year and their national population percentage, please examine and submit reasons and intervention proposed for more inclusivity and to promote diversity.

A.5.6.In outsourcing manpower/ services:

Year	Total Numbers	Absolute Numbers										% of total Employees									
		SC	ST	OBC	Minorities					Disabled	SC	ST	OBC	Minorities				Disabled			
					Muslims	Christians	Sikhs	Zoroastrians	Jain					Muslims	Christians	Sikhs	Zoroastrians	Jain			

- Reasons:
1. Reasons: In case there is a shortage / vacancies not in proportion to statute, please examine and submit reasons and interventions proposed.
 2. In case of Minorities, if there is a decline in percentage of recruitment with reference to previous year and their national population percentage, please examine and submit reasons and intervention proposed for more inclusivity and to promote diversity.

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