



National Institute of Pharmaceutical Education & Research  
(Department of Pharmaceuticals, Ministry of Chemicals Fertilizers, Govt. of India)  
NIPER- Hyderabad

**INVITATION TO TENDER**  
(Web hosting tender)

No: PUR/NIPERHYD/CONS/0180/18

November 8<sup>th</sup> 2018

To

Dear Sirs,

Sub: Quotation for Supply of "Hiring of Tent House Materials for the 7<sup>th</sup> Convocation Programme" Reg.  
Our Enquiry No: No: PUR/NIPERHYD/180/18, Dt: 08.11.2018  
Last date for Submission: 10/11/2018 up to 14:30.Hrs. (IST)  
Date of Opening: 10/11/2018 at 15.00.Hrs. (IST)

We are interested in hiring the below mentioned material(s). Kindly, send your **sealed quotation** on or before 10.11.2018, by 14:30.Hrs (IST)

Sl. No.	Brief description of the material(s)	Qty.
1.	<b>Hiring of Tent House materials as follows</b> <ul style="list-style-type: none"><li>• Single Seater VIP Chairs</li><li>• Clean and Neat New Table Cloth Full with Frills</li><li>• Clean and Neat New Red Carpet (For Floor)</li><li>• Single Seater Fiber Chairs</li><li>• Arrangement for Taking Group Photograph for a estimated gathering 120 Nos (Photo Gallery with 3 Floor Steps)</li><li>• Proper LED Lighting Arrangement with Pole</li><li>• Canopy</li></ul> Note : The prospective suppliers/Contractors are requested to Visit the Site at Institute Premises working days before planning submission of quotation for above requirements (Contact Person: Dr.N.Srinivas (Assot.Professor) and Dr.S.Gananadhamu (Asst.Professor)	5 Nos 3 Nos 3000 Sft (Approx) 100 Nos  120 Members  8 Nos 2 Sets

**TERMS & CONDITIONS**

1. Quotations received after due date & time shall be summarily ignored. Quotation should be addressed to **The Director, NIPER Hyderabad, Balanagar, Hyderabad - 500 037**
2. The Tender should be kept in a cover sealed with wax, and superscribe our Tender Enquiry No.....Date:..... and due for opening etc., particulars properly and addressed to the **The Director, NIPER Hyderabad, Balanagar, Hyderabad - 500 037., T.S., INDIA**, Fax/e-mail Tenders will not be accepted. The Tenders/tenders will be opened in the presence of authorised representatives if any of the quoting firms on the date and time mentioned on the first page.
3. The acceptance of the quotation will rest with the competent authority of NIPER, Hyderabad who does not bind himself to accept the lowest quotation and reserves the right to himself to reject, or partially accept any or all the quotations received without assigning any reasons.
4. **Your offer shall be valid for ninety days from the date of opening of the quotations. No revision in price will be allowed after opening the quotation.**


Balanagar, Hyderabad - 500 037.

Phone: +91-40-2307340/741, Telefax: +91-40-23073751

Email: [sp@niperhyd.ac.in](mailto:sp@niperhyd.ac.in), [nalini@niperhyd.ac.in](mailto:nalini@niperhyd.ac.in)

5. **Send your offer indicating the basic cost, taxes, packing, forwarding, freight, transportation, insurance, installation & commissioning charges etc., separately to ascertain the F.O.R NIPER HYD destination prices. The offers which are not complying with this condition are liable for rejection. Where there is no mention of these charges, the offer would be rejected as incomplete unless the prices quoted are on F.O.R destination prices.**
6. **Complete specification with manufacture's name and address should be given while quoting., literature/Pamphlets Photograph of the item quoted should also be enclosed wherever applicable.**
7. Prices are required to be quoted in units indicated in the enquiry. When quotations are given in terms of other units, relationship between two sets of units should be furnished. Quantity discounts, if any should also be indicated. The items should be quoted indicating the serial No. of our RFQ.
8. No price negotiation will be entertained in normal course of action presuming that supplier will quote their best ground bottom rates.
9. Please furnish a list of Indian Purchasers with their satisfactory performance certificates, if any.
10. The mode of dispatch of the items must be mentioned clearly in the quotation.
11. Samples, if called for, shall be submitted free of charge and with no obligation basis.
12. The offered delivery period shall have to be strictly adhered to incase an order is placed.
13. **Penalty Clause for delays: The applicable rate is 0.5% per week & maximum deduction is 10% of the contract price.**
14. **ESI,IT would be recovered as per rules in case of Fabrication/Servicing/Maintenance jobs/Installation charges etc.**
15. **Kindly furnish your PAN, GST, APGST and TIN Number in your quotation for our records. The Institute has applied for DSIR certificate and the same is expected in 3 months time, until then applicable GST@18% full rate will be paid.**
16. Payment will be made to the suppliers by RTGS through the State Bank of Hyderabad, IDPL Branch, Balanagar, Hyderabad – 500 037, please inform your Bank details for RTGS Payment.
17. Bank Guarantees for EMD/PBG/Advance Payment etc., wherever applicable, shall be submitted from any nationalized/scheduled bank. In case of issue of such guarantees by a foreign bank, then the same should be confirmed by any Nationalized or scheduled bank located in India. The formats of bank guarantee required if any, may be obtained on request. The banks issuing the guarantees must be requested by the bidder to immediately send a unstamped duplicate copy of the guarantee by registered post (A.D) directly to the purchaser with a covering letter, to facilitate its verification.
18. All disputes arising out of this shall be referred to the sole arbitrator appointed by Director ,NIPER HYDERABAD.
19. Tender conditions (printed on the reverse), if any, or otherwise sent along with the tender shall not be binding on us.
20. All the above instructions and our standard terms and conditions must be complied failing which your offer may be liable for rejection.

Yours faithfully,

  
Dr.Nalini Shastri  
Chairperson SPC-I