

F.No.54011/1/2016-NIPER
Government of India
Ministry of Chemicals & Fertilizers
Department of Pharmaceuticals

Shastri Bhawan, New Delhi
Dated the May, 2016

Subject	Minutes of the meeting of Project Appraisal Board (PAB) for the approval of the Annual Work Plan and Budget (AWP&B) of NIPER Hyderabad
NIPER	Hyderabad
Date & Time	05-04-2016 at 4 pm
Venue	Conference Hall, Shastri Bhawan, New Delhi
Members present	Annexure-1

1. Dr. V. K. Subburaj, Secretary (Pharma) chaired the meeting. He noted that though the guidelines on AWP&B for NIPERs were issued last year, Project Appraisal Board process has been taken up for the first time now since the inception of NIPERs. He observed that the NIPER specific financial management guidelines have expedited fund releases during 2015-16 enabling 3 fold increase in fund releases and also introduced more closer monitoring and accountability in a number of ways including that of PAB. All the members present suggested that the NIPER's draft AWP&B proposed before today's PAB are deemed to have the approval of Steering Committee, as all members of Steering Committee are present except that of State Government representative and will be followed by Steering Committee approval post-facto. This was agreed to by all the members. It was decided that a copy of PAB minutes will be forwarded to State Government representative. However in future NIPERs shall take their respective BoG/ Steering Committee approval before submitting their proposed AWP&B before the PAB. The PAB approach has been adopted from successful experience of MHRD, Department of School Education.
2. At the outset Joint secretary (Pharma) welcomed the participants- Economic Adviser, Department of Pharmaceuticals, representative of IFD, Director of NIPER, Guwahati, representative of IIT, Delhi and representative of Jamia Hamdard University, New Delhi.
3. A copy of the Presentation given by NIPER Hyderabad on Annual Work Plan and Budget is attached at Annexure-II. In addition, representative of NIPER made the following submissions:
 - a) Enhanced budgetary allocations to meet the upcoming civil works, infrastructure, instrumentation and expert manpower requirements.
 - b) Request for enhancement of MBA seats from current strength of 20 to 30 seats. This enhancement does not have any financial implications.

4. The AWP & B submitted by the NIPER, Hyderabad was comprehensively appraised by PAB. Upon examination of AWP&B, the PAB made the following observations:

Governance	Expressed concern over the lack of adequate competition among students to enroll in NIPERs
	Review of the Rental Expenses based on the local rental values to be carried out as the present IDPL rental charges are considered on higher side .
	<p>Equity and Diversity</p> <p>Manpower: PAB expressed concern over poor implementation of Government affirmative action for SC, ST, OBC, minority (Prime Ministers' 15 point programme) and for the disabled. The present manpower composition does not comply to S.9 of NIPER Act, 1998 and is not reflecting the national character in many ways:</p> <ol style="list-style-type: none"> Only 7 states are represented. SC, ST & OBC: There are only 1 faculty member belonging to ST faculty out of total 22 faculty members. There is no staff belonging to ST category out of total of 45 staff members. Minorities & Disabled: It is observed that only 2 faculty members and 4 staff members belong to minority category (5 categories) out of total 22 and 48 respectively. Disabled category is not represented in the faculty and staff members. It appears representatives of SC/ST and Minority members are not included in Selection Committees. <p>Students diversity:</p> <ol style="list-style-type: none"> Students of only 18 number of states are represented. Students from 11 Number of states/ 7 UTs are not represented. Gender equity is 50: 50 The representation of social, religious and linguistic diversity is not true to national character: SC=18 ST=08 OBC= 37 , Hindus= 93% Muslims= 5.2% Christians= 0.5% Buddhist= 1.4% Sikhs=0% Jains=0%
Education	Dropout numbers to be reduced.
Research	Felt that the NIPER has much more potential to excel both in academics and in research.
Academia-Industry linkage	Should strive to harness fruits of Academia-Industry linkage and should demonstrate results as per MOU.
Students Welfare	Need to improve sports facility. Safety and Security of both Boys and Girls Hostels need to be improved.
Finance	Reason for rise in Salary Head and Scholarship Head from previous year to be explained.
Performance	Initiative taken to formulate Key Performance Indicators is appreciable and should be continued with more vigour in next year.

5. Status of commitments of previous years/ Pending matters*:

S.No	Commitment/ Pending issue	Status as on
1.	Annual Accounts Statements to be laid in the Parliament	Pending
2.	Foundation Stone of the new campus to be laid in the near future.	Date is to be given by PMO.
3.	Finalization of layout designs of new campus	Under Process

*As PAB is being held for the first time, Pending matters are reflected in the upcoming year

6. Status of EFC approved for NIPER

(Rs in lakhs)

Year of first EFC Approval	2011
Validity period of EFC if any	2011-15
Amount Approved for the NIPER	11710
Total Expenditure till the previous year(2015-16) as per EFC	9847
Any RCE EFC if any approved date and amount and validity period	No.

7. Year wise allocation, Releases and Expenditure over the years from the beginning:

(Rs. In Lakh)

Year	Allocation		Releases	Expenditure	% Exp. Against RE	Balance (Release-Expenditure)
	BE	RE				
2007-08	NA	NA	350	Not Available	Not Available	NA
2008-09	NA	NA	2048	Not Available	Not Available	NA
2009-10	NA	NA	455	Not Available	Not Available	NA
2010-11	NA	NA	795	Not Available	Not Available	NA
2011-12	700	600	600	735	122.5	(-)135
2012-13	2200	2200	2030	2082	94.63	(-)52
2013-14	2500	2300	2300	2245	97.6	55
2014-15	2200	1417	1417	753	53.14	664
2015-16	3500	3500	3500	3500	100	0
Total	11100	10017	13495	9315		

8. **2016-17 Budget allocations:** Based on demand for Grants published by Ministry of Finance:

(Rs.in lakh)

NIPER	General	Non-recurring (Capital)	Total
Hyderabad	2500	1000	3500
Previous Year savings as on date	0	0	0 (As per mail dated 04.05.2016)
Total	2500	1000	3500

9. **Project Appraisal Board approvals for 2016-17:**

The PAB in its sitting approved the NIPER Annual Work Plan and Budget (AWP&B) for 2016-17 upon examining the budgetary allocation and expenditure of previous year and NIPER proposal for 2016-17 with in the demand for budgetary grants/ allocations for 2016-17:

9.1: Non-Plan: Recurring work plan and Budget: Not Applicable

9.2: Non-Plan: Non-Recurring (Capital) work Plan and Budget: Not Applicable

9.3: Plan: Recurring work plan and Budget

(Rs. In Lakh)

S.No	Expenditure head	Performance during Financial Year 2015-16			Proposed by NIPER for 2016-17		Approved by PAB 2016-2017
		Phy	Allocation	Expenditure	Phy	Estimate	
1.	Salary/ remuneration						
1.1	Director		-	-		-	-
1.2	Faculty	Regular					
		Contract		200	193.8		200
		Guest					
1.3	Technical staff	Regular					
		Contract		110	95.3		110
		Outsourcing					
1.4	Administrative/ Support staff	Regular					
		Contract		75	62.3		75
		Outsourcing		105	113.9		105
1.5	Others	Guest Faculty Honorarium		10	8.7		10
	Total 1		500	474		500	500
2	Scholarship/ Stipend						
2.1	MS(Pharma)		250	248.5		270	
2.2	M.Tech		17	19.83			
2.3	MBA		5	4.15		5	
2.4	M. Pharma		-	-		-	

2.5	Ph.D.		212	210.2		260	
	Total 2		484	482.68		535	530*
3	Academic						
3.1	Laboratory consumables-chemicals / reagents/glassware		300	379.2		120	
3.2	Faculty development/ training programmes		-	-		10	
3.3	Teaching aids		-	-		05	
3.4	Research Projects		-	-		20	
3.5	Field work		-	-		02	
3.6	Seminars/ conferences/workshops		33	22.5		05	
3.7	Sports events		-	-		05	
3.8	Literary / cultural events promoting and celebrating diversity and pluralism		-	-		03	
3.9	Student welfare		-	-		05	
3.10	Examinations/ Evaluations		07	7.5		35	
3.11	Convocation		-	-		10	
3.12	Others/Contingency		-	-		60	
	Total 3		340	409.2		280	280
4.	Endowment/ Corpus Fund – General		-	-		45	50
5.	Office Expenses						
5.1	Mentor Institute / Overhead		-	-		25	
5.2	Electricity		55	50.18		70	
5.3	Water		08	10.34		08	
5.4	Telephone		08	5.84		08	
5.5	Printing/ Stationery		10	9.2		10	
5.6	Journals/Library		-	-		-	
5.7	Vehicles Rental		35	34.05		35	
5.8	Traveling Expenses		30	22.04		20	
5.9	IT Consumable		02	1.60		05	
5.10	Hospitality		4.9	4.18		4.5	
5.11	Meetings		3	1.18		04	
5.12	Institutional Membership		0.1	0.03		0.5	
5.13	Advertisement		06	3.50		10	
5.14	Hostel (Boys/Girls) Expenses		-	-		-	
5.15	Others/ Contingency (Rentals)		905	850.63		910	
	Total		1037	970.73		1110	1110
6.	Office/ infrastructure maintenance						
6.1	Office building		21	52.37		05	
6.2	Hostel building		8	2.0		03	
6.3	Instrumentation		30	31.80		06	
6.4	Housekeeping/ Maintenance		5	3.0		05	
6.5	Gardening		10	7.85		05	
6.6	Others/Contingency		30	40.31		06	
	Total		104	137.33		30	30
	Grand total Recurring		2500	2500		2500	2500

*Allocation of Rs 5 lakhs for MBA scholarship is not approved at this stage.

9.4: Plan: Non-Recurring (Capital) work Plan and Budget

(Rs. In Lakh)

	Expenditure Head	Performance during financial year 2015-16		Proposed by NIPER for 2016-17	Approved by PAB
		Allocation	Expenditure		
7.	Non-recurring (Capital)				
7.1	Creation of Infrastructure /Campus Development	-	-	510*	510
7.2	Lab equipment/ Models & exhibits	775	789.93	255	255
7.3	Animal House	-	-	-	-
7.4	Information Centre / Knowledge Bank Books / Journals / e-journals	125	115.13	130	130
7.5	Software & Hardware Procurement: LAN/WAN	-	-	-	-
7.6	Office / Class room Equipments: Computers /ACs/Printers & Copiers, Projectors and Audio Visual Systems/ Gym	40	43.58	10	10
7.7	Furniture & Fittings(Office & Hostels, Staff quarters)	60	51.36	60	60
7.8	Vehicles a. For Director b. Ambulance for Health c. Bus for students transportation	-	-	-	15
7.9	Miscellaneous	-	-	-	20
7.10	Corpus Fund	-	-	-	-
	Total Non-recurring	1000	1000	1000	1000

9.5: Additional Approvals:

Considering the NIPER Campus civil works, instrumentation and manpower sanction, the PAB also approved the following NIPER's proposal subject to supplementary budget/ demand approval by the Parliament and Government.

(Rs. In Lakh)

Head(PLAN)	Head Name	Activity	Amount proposed	Approved subject to conditions
7.1	Campus Construction	Creation of infrastructure	10000	10000

9.6: AWP&B 2016-17: Approval Summary

(Rs. In Lakh)

	Allocation			PAB Approval		
	Recurring	Non-recurring	Total	Recurring	Non-recurring	Total
Plan	2500	1000	3500	2500	1000	3500
Non-Plan						
Total	2500	1000	3500	2500	1000	3500
Savings				0	0	0(as per mail dated 04.05.2016)
Grand Total				2500	1000	3500

10. Commitments for 2016-17:

Governance	Generate adequate students demand for admission into NIPERs. In order to expand its reach out NIPER shall launch awareness campaign among the undergraduate (B.Pharma/ Ayurvedic/ Unani/ Homopathy/Medicine etc.) colleges across the country especially reach out to states presently not being represented with emphasis on categories of educationally disadvantaged sections as listed by MHRD-SC, ST, Muslims, Girls with opportunities and facilities available at NIPERs. This exercise is to be carried annually.
	Considering all NIPERs during 2015 no student is represented in any of the NIPERs from certain states/UTs like Andaman & Nicobar Islands, Arunachal Pradesh, Dadra & Nagar Haveli, Daman & Diu, Lakshadweep, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura. The NIPER shall engage with respective government education, health & family welfare department, universities & colleges to create awareness above NIPERs.
	The NIPER should focus on construction of campus in the current year and DoP will expedite all required approvals including additional budgetary resources.
	Shall submit a proposal for creating posts sanctioned based on the recommendations of Academic Standard Committee.
	NIPER will host their approved AWP&B in their website along with their draft proposed AWP&B (except bank account number details)
	The Committees prescribed in the NIPER Act and Statutes are to be

	constituted reflecting rich diversity-gender, social, religion, linguistic, geographic depicting national character with the best experts in the field.
	Review of the Rental Expenses based on the local rental values to be carried out.
	Equity and Diversity: shall take proactive measures to reflect and celebrate diversity e.g social, gender, religious, geographic etc among faculty, staff and students in order to maintain national character of the institute under S.9 of NIPER Act, 1998. <u>Manpower:</u> All selection committees whether on regular, contract and outsourcing basis shall have SC/ST and Minority member mandatorily. Shall take affirmative action as required for SC, ST, OBC, Minorities (Prime Ministers 15 point programme) and under PWD Act for the disabled.
	Incorporate Equity & Diversity tables of SC/ST, OBC, minorities (5 categories) and the disabled among the manpower and the students in annual report 2015-16 an to reflect in future annual reports immediately.
Education	They should ensure that students have a access to the best of laboratory, chemicals and equipment's and other research facilities. Wherever inadequacies are observed, the same should be meted through collaboration with other National/State Institutes (IITs, IISERs, NITs, Central Universities DBT/DST, CSIR and other National Institutes and State Institutes)
	There shall be evaluation for faculty both to recognize and to support them with students and peer feedback.
Research	Felt that the NIPER has much more potential to excel both in academics and in research.
	Should work for patents with commercial interest meeting the medical needs of country.
	Shall mobilise resources from diverse sources- DBT, DST, ICMR, MHRD IMPRINT, UN Organisations and external sources.
	Set internal targets for research and publications, impact factors etc and report in next PAB.
	Shall build collaboration with a Health care provider-Government Medical College & Hospital and shall submit proposals under IMPRINT under MHRD.
	Should mobilise research grants- DBT/DST/CSIR/ICMR etc.
	Should build collaboration with National & International Institution of similar research interest.
Academia-Industry linkage	Should strive to harness fruits of Academia-Industry linkage and should demonstrate results as per MOU.
Students Welfare	Review of Safety and Security of Girls and Boys Hostels to be undertaken regularly and submit monthly reports to DoP.
	Campus placement for students should be 100%.
Finance	UCs to be submitted regularly and timely to ensure smooth release of fund
	All financial norms are to be strictly followed and to be reviewed by Board of Governors/Steering Committee periodically.
	NIPER shall co-ordinate with FA, DoP for the visit of IFD officials regularly, at least once a year, to oversee financial management and guide NIPERs as per statutory norms.

	As per NIPER Specific financial management system NIPER shall submit guidelines and eligibility checklist for funding formulated for the use of these Endowment / Corpus funds with rigorous external academic audit for the approval by Government of India.
	Action be taken on pending audit paras immediately.
Visitors Conference	Shall submit action taken report on Visitors conference dated 4-6th November 2015 proceedings timely.
Performance	The Peer Review is to be carried out in accordance with the guidelines issued by DoP and report by 30 th April, 2016.
	Shall formulate Performance Indicators and come up self-appraisal and place before Peer review of 2016-17 scheduled during Sept/Dec.
	Shall participate in National Institutional Ranking framework (NIRF) of MHRD from next year.
	Shall take all required steps to achieve the targets/Expectations of Digital India, Make in India, Skill India and Swatch Bharat and will submit reports regularly and timely.
	There should be job chart for every employee/post with key performance indicators. NIPER shall have Annual Confidential Report system like that of IITs from 2016-17 right from Director till grassroot level employee.

The meeting ended with a vote of thanks to the Chair.

(Dr. V.K. Subburaj)
Secretary to Government of India

Forwarded by

(Dr. M. Ariz. Ahammed)
Joint Secretary(NIPER)

Copy to:
All concerned.

Annexure-I

Members present in Project Appraisal Board Meeting for approving AWP&B of
NIPERs for 2016-17:

Organisation	S.No	Name and Designation	Contact/ email
Dept.of Pharmaceuticals	1	Dr.V.K.Subburaj, Secretary	23381573 vksubburaj80@gmail.com
	2	Dr.M.Ariz Ahammed Joint Secretary	23074010 ariz@gov.in
	3	Ms.Sunanda Sharma Economic Advisor	23063341 sunanda.sharma@nic.in
	4	Mr.Jitendra Trivedhi Director NIPER Division	23389866 jeetutrivedi13@gmail.in
	6	Ms.Barnali Khastgir Under Secretary NIPER	23383392 barn.khast@nic.in
	7	Mr.Satish Kumar Under Secretary NIPER	23073048 satish.kumar16@nic.in
	8.	Sandip Kumar SO, NIPER	23384086 sandeep.k68@nic.in
IFD Dept.of Pharmaceuticals	5	Mr.V.K.Mehta Consultant, IFD	9910168257
NIPER Hyderabad	1	Dr. N. Srinivas Associate Professor	8886717145
External Experts		Prof. Divya Bora, Jamia Hamdard University	9811477917