

## **Advertisement for engagement of Chartered Accountant in NIPER Hyderabad**

NIPER Hyderabad is an autonomous body under the aegis of Ministry of Chemicals & Fertilizers. It receives grant from the government and all the financial transactions are being done as per government rules. There is a requirement to engage a Chartered Accountant firm for the meeting of Statutory compliances and finalization of Accounts and Audit.

The brief terms of Appointment as follows:

**Eligibility:** CA Practicing firm/Proprietorship/LLP/Company etc.

### **The brief Scope of work**

- 1.Verification/scrutiny of yearly statements of accounts with reference to Books of Accounts and Accounting Standards.
- 2.Verification of yearly statements with respect to formats prescribed for Central Higher Educational Institutions.
- 3.Signing on these yearly Final Statement of Accounts.
- 4.Verification of compliances in accordance with applicable Tax laws on the Institute.
- 5.Verification of utilization of Grants received from DOP and utilization certificates.
- 6.. Issuance of tax audit report and certification in Form 10B and 10BB.Form 15CA/CB etc.
7. All taxation compliances, Filing of return and date of the Institute to statutory bodies etc.
8. Scrutiny of Taxation assessment cases.
- 9.Any other assigned work time to time.

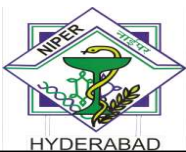
**Fees:** Based on the quotation and negotiable

**Tenure:** Initially for one year, this may be extended depending upon the job/specific requirement and performance of the firm.

**The sealed quotation may be sent to in person/speed post or e-mail in below mention address:**

Registrar  
National Institute of Pharmaceuticals Education and Research  
Old IDPL R&D Building Bala Nagar  
Kukatpally Industrial Area  
Hyderabad.

**E-mail:** registrar.niperhyd@gov.in



**Quotation for engagement of Chartered Accountant in NIPER Hyderabad**

1	<b>Name of the CA Proprietorship/Firm/LLP/Co. etc</b>	
2	<b>Address of the Proprietorship/Firm</b>	
3	<b>Proprietorship/Firm Registration Number</b>	
4	<b>PAN No. (Attach Copy)</b>	
5	<b>GST Registration No.if any (Attach Copy)</b>	
6	<b>Contact details Name of Person: Telephone / Mobile No.:</b>	
7	<b>Email address</b>	
8	<b>Fee (including taxes) in Rs. Per month basis</b>	

**Signature and Seal**